

# DuPage County Historical Museum Foundation

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2023 Budget Document

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**PROJECTED CASH & INVESTMENTS, Beginning Balances**

<b>Description</b>	<b>Audited 2021</b>	<b>Projected 2022</b>	<b>Projected 2023</b>
DCHM Foundation	102,586	104,039	28,494

## *Revenues by Source and Expenses by Object*

			2022		2022	2023
	2020 Actual	2021 Actual	Budget	2022 YTD	Projections	Proposed
<b>4-Revenues</b>						
42-Charges for Services	\$20,947	\$13,004	\$44,850	\$39,447	\$42,617	\$60,750
45-Product Sales	\$0	\$7,314	\$10,000	\$13,468	\$14,545	\$13,000
46-Grants & Donations	\$52,531	\$40,732	\$40,000	\$18,044	\$31,270	\$42,500
47-Misc. Income	\$50	\$145	\$50	\$46	\$46	\$0
48-Interest Income			\$0		\$0	\$0
<b>4-Revenues Total</b>	<b>\$73,528</b>	<b>\$61,196</b>	<b>\$94,900</b>	<b>\$71,005</b>	<b>\$88,478</b>	<b>\$116,250</b>
<b>5-Expenses</b>						
52-Contractual Services	(\$37,963)	(\$45,570)	(\$71,148)	(\$56,102)	(\$71,544)	(\$168,245)
53-Supplies	(\$3,495)	(\$7,173)	(\$8,450)	(\$8,440)	(\$9,401)	(\$12,325)
54-Other Charges	(\$29,697)	(\$7,880)	(\$14,746)	(\$3,755)	(\$6,080)	(\$11,225)
<b>5-Expenses Total</b>	<b>(\$71,155)</b>	<b>(\$60,622)</b>	<b>(\$94,343)</b>	<b>(\$68,297)</b>	<b>(\$87,025)</b>	<b>(\$191,795)</b>
<b>Grand Total</b>	<b>\$2,373</b>	<b>\$573</b>	<b>\$557</b>	<b>\$2,708</b>	<b>\$1,453</b>	<b>(\$75,545)</b>

## Revenues and Expenses by Area

	2020 Actual	2021 Actual	2022 Budget	2022 YTD	2022 Projections	2023 Proposed
<b>H00-Administrative</b>						
4-Revenues	\$31,645	\$28,266	\$19,550	\$7,214	\$17,546	\$17,500
5-Expenses	(\$52,231)	(\$46,251)	(\$51,990)	(\$31,559)	(\$44,758)	(\$139,115)
<b>H00-Administrative Total</b>	<b>(\$20,586)</b>	<b>(\$17,985)</b>	<b>(\$32,440)</b>	<b>(\$24,345)</b>	<b>(\$27,212)</b>	<b>(\$121,615)</b>
<b>H10-Octoberfest</b>						
4-Revenues	\$1,000	\$20,383	\$28,500	\$23,264	\$24,541	\$29,500
5-Expenses	(\$197)	(\$11,601)	(\$16,950)	(\$16,843)	(\$17,555)	(\$19,950)
<b>H10-Octoberfest Total</b>	<b>\$804</b>	<b>\$8,782</b>	<b>\$11,550</b>	<b>\$6,421</b>	<b>\$6,986</b>	<b>\$9,550</b>
<b>H11-Casino Night</b>						
4-Revenues	\$7,781	\$0	\$33,000	\$34,841	\$35,891	\$40,000
5-Expenses	(\$3,075)	(\$95)	(\$21,525)	(\$18,606)	(\$20,107)	(\$23,450)
<b>H11-Casino Night Total</b>	<b>\$4,706</b>	<b>(\$95)</b>	<b>\$11,475</b>	<b>\$16,235</b>	<b>\$15,784</b>	<b>\$16,550</b>
<b>H12-Memberships</b>						
4-Revenues	\$817	\$1,999	\$1,500	\$1,907	\$2,000	\$2,000
5-Expenses	(\$289)	\$0	(\$500)	\$0	(\$250)	(\$550)
<b>H12-Memberships Total</b>	<b>\$528</b>	<b>\$1,999</b>	<b>\$1,000</b>	<b>\$1,907</b>	<b>\$1,750</b>	<b>\$1,450</b>
<b>H13-Mad Fore Plaid</b>						
4-Revenues	\$18,289	\$0	\$0	\$0	\$0	\$14,500
5-Expenses	(\$12,975)	\$0	\$0	\$0	\$0	(\$5,325)
<b>H13-Mad Fore Plaid Total</b>	<b>\$5,314</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,175</b>
<b>H14-Annual Appeal/Donations</b>						
4-Revenues	\$13,995	\$9,543	\$11,000	\$2,199	\$5,000	\$10,000
5-Expenses	(\$1,993)	(\$2,146)	(\$2,530)	(\$30)	(\$2,530)	(\$2,530)
<b>H14-Annual Appeal/Donations Total</b>	<b>\$12,002</b>	<b>\$7,397</b>	<b>\$8,470</b>	<b>\$2,169</b>	<b>\$2,470</b>	<b>\$7,470</b>

## *Revenues and Expenses by Area*

	2020 Actual	2021 Actual	2022 Budget	2022 YTD	2022 Projections	2023 Proposed
<b>H15-Night at the Museum</b>						
4-Revenues	\$0	\$1,004	\$1,350	\$1,210	\$1,500	\$2,750
5-Expenses	(\$395)	(\$528)	(\$848)	(\$796)	(\$875)	(\$875)
<b>H15-Night at the Museum Total</b>	<b>(\$395)</b>	<b>\$476</b>	<b>\$503</b>	<b>\$414</b>	<b>\$625</b>	<b>\$1,875</b>
<b>H17-New Event</b>						
4-Revenues	\$0	\$0	\$0	\$370	\$2,000	\$0
5-Expenses	\$0	\$0	\$0	(\$463)	(\$950)	\$0
<b>H17-New Event Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$93)</b>	<b>\$1,050</b>	<b>\$0</b>
<b>Grand Total</b>	<b>\$2,373</b>	<b>\$573</b>	<b>\$557</b>	<b>\$2,708</b>	<b>\$1,453</b>	<b>(\$75,545)</b>

**Detailed Revenues by Source and Expenses by Object (every account #)**

	2020 Actual	2021 Actual	2022 Budget	2022 YTD	2022 Projections	2023 Proposed
<b>H00-Administrative</b>						
<b>4-Revenues</b>						
92-000-H00-42-4206-0000 Sponsorships-Special Events			\$2,000		\$0	\$0
92-000-H00-46-4610-0000 Donations-Operating	\$4,095	\$25,621	\$15,000	\$6,168	\$15,000	\$15,000
92-000-H00-46-4619-0000 Grants-Operating	\$27,500	\$2,500	\$2,500	\$1,000	\$2,500	\$2,500
92-000-H00-47-4750-0000 Miscellaneous Income	\$50	\$145	\$50	\$46	\$46	\$0
<b>4-Revenues Total</b>	<b>\$31,645</b>	<b>\$28,266</b>	<b>\$19,550</b>	<b>\$7,214</b>	<b>\$17,546</b>	<b>\$17,500</b>
<b>5-Expenses</b>						
92-000-H00-52-5203-0000 Audit - External	(\$2,575)	(\$2,650)	(\$2,725)	\$0	(\$2,725)	(\$4,500)
92-000-H00-52-5207-0000 Attorney's Fees	\$0	(\$800)	\$0	\$0	\$0	\$0
92-000-H00-52-5210-0000 Contractual-Other	\$0	\$0	\$0	(\$6,230)	(\$6,230)	(\$77,000)
92-000-H00-52-5214-0000 Financial Service Charges	(\$248)	(\$150)	(\$165)	\$86	(\$160)	(\$165)
92-000-H00-52-5234-0000 Salary Reimbursement	(\$28,047)	(\$28,897)	(\$35,278)	(\$21,110)	(\$30,813)	(\$47,700)
92-000-H00-52-5239-0000 Credit Card Processing Fees	(\$769)	(\$764)	(\$623)	(\$544)	(\$800)	(\$800)
92-000-H00-53-5302-0000 General Supplies	(\$300)	(\$5,106)	(\$750)	\$0	\$0	(\$1,000)
92-000-H00-53-5304-0000 Postage and Mailing	(\$189)	(\$97)	(\$800)	(\$182)	(\$250)	(\$800)
92-000-H00-53-5307-0000 Fundraising Supplies			(\$200)		(\$200)	(\$500)
92-000-H00-54-5401-0000 Board Expenses	\$0	\$0	(\$2,250)	(\$175)	(\$175)	(\$500)
92-000-H00-54-5406-0000 Fundraising Expenses	(\$315)	(\$317)	(\$250)	\$0	\$0	(\$250)
92-000-H00-54-5411-0000 Operating Donations Made	(\$18,818)	(\$6,500)	(\$7,750)	(\$2,500)	(\$2,500)	(\$5,000)
92-000-H00-54-5425-0000 Dues and Subscriptions	(\$970)	(\$970)	(\$1,200)	(\$905)	(\$905)	(\$900)
<b>5-Expenses Total</b>	<b>(\$52,231)</b>	<b>(\$46,251)</b>	<b>(\$51,990)</b>	<b>(\$31,559)</b>	<b>(\$44,758)</b>	<b>(\$139,115)</b>
<b>H00-Administrative Total</b>	<b>(\$20,586)</b>	<b>(\$17,985)</b>	<b>(\$32,440)</b>	<b>(\$24,345)</b>	<b>(\$27,212)</b>	<b>(\$121,615)</b>
<b>H10-Octoberfest</b>						
<b>4-Revenues</b>						
92-000-H10-42-4206-0000 Sponsorships-Octoberfest	\$1,000	\$12,000	\$17,000	\$9,500	\$9,700	\$15,000
92-000-H10-45-4585-0000 Octoberfest Sales	\$0	\$7,314	\$10,000	\$13,468	\$14,545	\$13,000
92-000-H10-46-4610-0000 Donations-Operating	\$0	\$1,069	\$1,500	\$296	\$296	\$1,500
<b>4-Revenues Total</b>	<b>\$1,000</b>	<b>\$20,383</b>	<b>\$28,500</b>	<b>\$23,264</b>	<b>\$24,541</b>	<b>\$29,500</b>
<b>5-Expenses</b>						
92-000-H10-52-5210-0000 Contractual Other-Octoberfest	\$0	(\$8,760)	(\$12,000)	(\$11,589)	(\$11,600)	(\$12,000)
92-000-H10-52-5235-0000 Printing-Octoberfest	\$0	(\$1,713)	(\$1,500)	(\$988)	(\$988)	(\$1,500)
92-000-H10-53-5302-0000 General Supplies-Octoberfest	\$0	(\$1,076)	(\$2,000)	(\$4,192)	(\$4,192)	(\$4,700)
92-000-H10-54-5411-0000 Operating Donations Made	(\$145)	\$0	(\$1,200)	\$0	(\$700)	(\$1,500)
92-000-H10-54-5426-0000 Ad and Publicity-Octoberfest	(\$52)	(\$53)	(\$250)	(\$75)	(\$75)	(\$250)
<b>5-Expenses Total</b>	<b>(\$197)</b>	<b>(\$11,601)</b>	<b>(\$16,950)</b>	<b>(\$16,843)</b>	<b>(\$17,555)</b>	<b>(\$19,950)</b>
<b>H10-Octoberfest Total</b>	<b>\$804</b>	<b>\$8,782</b>	<b>\$11,550</b>	<b>\$6,421</b>	<b>\$6,986</b>	<b>\$9,550</b>
<b>H11-Casino Night</b>						
<b>4-Revenues</b>						
92-000-H11-42-4206-0000 Sponsorships-Casino Night	\$6,000	\$0	\$7,500	\$14,500	\$14,500	\$17,000

**Donations Operating** - consists of special event proceeds (Night Run, Reindeer Run and Brewfest), Shakespeare concessions and misc donations. 2021 actual higher due to online auction proceeds.  
**Grants- Operating** - DuPage Foundation annual grant.

**Contractual - Other** - consists of \$75,000 for permanent exhibit consulting and \$2,000 for volunteer mixer.  
**Salary Reimbursement** - consists of 50% of Director of Development salary.

**Board Expenses** - Board workshop for 2023.  
**Operating Donations Made** - consists of \$2,500 DuPage Foundation grant plus \$2,500 in anticipated additional grant.  
**Dues and Subscriptions** - consists of Kindful Database subscription. Expenses are split between PFA and DCHM.

**Contractual Other - Octoberfest** - budget increase in years 2022 and 2023 due to food cost no longer being donated.  
**Operating Donations Made** - consists of 10% of net proceeds.

**Detailed Revenues by Source and Expenses by Object (every account #)**

	2020 Actual	2021 Actual	2022		2022	2023
			Budget	2022 YTD	Projections	Proposed
92-000-H11-42-4242-0000 Ticket Sales-Casino Night	\$0	\$0	\$17,000	\$13,867	\$14,917	\$15,500
92-000-H11-46-4610-0000 Donations-Casino Night	\$1,781	\$0	\$2,500	\$125	\$125	\$1,000
92-000-H11-46-4622-0000 Auction/Raffle proceeds	\$0	\$0	\$6,000	\$6,349	\$6,349	\$6,500
<b>4-Revenues Total</b>	<b>\$7,781</b>	<b>\$0</b>	<b>\$33,000</b>	<b>\$34,841</b>	<b>\$35,891</b>	<b>\$40,000</b>
<b>5-Expenses</b>						
92-000-H11-52-5210-0000 Contractual Other-Casino Night	(\$742)	\$0	(\$15,000)	(\$14,511)	(\$14,511)	(\$16,500)
92-000-H11-52-5235-0000 Printing-Casino Night	(\$580)	\$0	(\$1,500)	(\$860)	(\$860)	(\$1,500)
92-000-H11-52-5239-0000 Credit Card Processing Fees	(\$37)	(\$95)	(\$327)	(\$327)	(\$327)	(\$300)
92-000-H11-53-5302-0000 General Supplies-Casino Night	(\$652)	\$0	(\$2,500)	(\$2,554)	(\$2,554)	(\$2,500)
92-000-H11-53-5304-0000 Postage and Mailing-Casino Night	(\$463)	\$0	(\$500)	(\$254)	(\$255)	(\$500)
92-000-H11-54-5411-0000 Operating Donations Made	(\$523)	\$0	(\$1,448)	\$0	(\$1,500)	(\$1,650)
92-000-H11-54-5426-0000 Ad and Publicity-Casino Night	(\$78)	\$0	(\$250)	(\$100)	(\$100)	(\$500)
<b>5-Expenses Total</b>	<b>(\$3,075)</b>	<b>(\$95)</b>	<b>(\$21,525)</b>	<b>(\$18,606)</b>	<b>(\$20,107)</b>	<b>(\$23,450)</b>
<b>H11-Casino Night Total</b>	<b>\$4,706</b>	<b>(\$95)</b>	<b>\$11,475</b>	<b>\$16,235</b>	<b>\$15,784</b>	<b>\$16,550</b>
<b>H12-Memberships</b>						
<b>4-Revenues</b>						
92-000-H12-46-4616-0000 Foundation Memberships	\$817	\$1,999	\$1,500	\$1,907	\$2,000	\$2,000
<b>4-Revenues Total</b>	<b>\$817</b>	<b>\$1,999</b>	<b>\$1,500</b>	<b>\$1,907</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>5-Expenses</b>						
92-000-H12-53-5302-0000 General Supplies-Membership	(\$238)	\$0	(\$450)	\$0	(\$250)	(\$500)
92-000-H12-54-5426-0000 Ad and Publicity-Membership	(\$52)	\$0	(\$50)	\$0	\$0	(\$50)
<b>5-Expenses Total</b>	<b>(\$289)</b>	<b>\$0</b>	<b>(\$500)</b>	<b>\$0</b>	<b>(\$250)</b>	<b>(\$550)</b>
<b>H12-Memberships Total</b>	<b>\$528</b>	<b>\$1,999</b>	<b>\$1,000</b>	<b>\$1,907</b>	<b>\$1,750</b>	<b>\$1,450</b>
<b>H13-Mad Fore Plaid</b>						
<b>4-Revenues</b>						
92-000-H13-42-4206-0000 Sponsorships-Mad Fore Plaid	\$6,250	\$0	\$0	\$0	\$0	\$2,500
92-000-H13-42-4242-0000 Ticket Sales-Mad Fore Plaid	\$7,697	\$0	\$0	\$0	\$0	\$8,000
92-000-H13-46-4610-0000 Donations-Operating	\$3,931	\$0	\$0	\$0	\$0	\$4,000
92-000-H13-46-4620-0000 In-Kind	\$412	\$0	\$0	\$0	\$0	\$0
<b>4-Revenues Total</b>	<b>\$18,289</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,500</b>
<b>5-Expenses</b>						
92-000-H13-52-5210-0000 Contractual-Mad Fore Plaid	(\$3,132)	\$0	\$0	\$0	\$0	(\$4,000)
92-000-H13-52-5235-0000 Printing-New Programs	(\$201)	\$0	\$0	\$0	\$0	(\$250)
92-000-H13-53-5302-0000 General Supplies-Mad Fore Plaid	(\$485)	\$0	\$0	\$0	\$0	(\$500)
92-000-H13-53-5304-0000 Postage and Mailing-Mad Fore Plaid			\$0		\$0	(\$75)
92-000-H13-53-5337-0000 In-Kind Supply Expense	(\$412)	\$0	\$0	\$0	\$0	\$0
92-000-H13-54-5411-0000 Operating Donations Made	(\$8,745)	\$0	\$0	\$0	\$0	(\$500)
<b>5-Expenses Total</b>	<b>(\$12,975)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$5,325)</b>

**General Supplies- Membership** - includes Join It membership program expenses.

**Sponsorship- Mad Fore Plaid** - majority of the sponsorship revenue for this event is collected by the Library.  
**Ticket Sales - Mad Fore Plaid** - 2023 budget amounts based on 2020 event.

**Operating Donations Made** - consists of 10% of net proceeds.



**Detailed Revenues by Source and Expenses by Object (every account #)**

	2020 Actual	2021 Actual	2022 Budget	2022 YTD	2022 Projections	2023 Proposed
<b>H13-Mad Fore Plaid Total</b>	<b>\$5,314</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,175</b>
<b>H14-Annual Appeal/Donations</b>						
<b>4-Revenues</b>						
92-000-H14-46-4610-0000 General Donation-Annual Appeal	\$13,995	\$9,543	\$11,000	\$2,199	\$5,000	\$10,000
<b>4-Revenues Total</b>	<b>\$13,995</b>	<b>\$9,543</b>	<b>\$11,000</b>	<b>\$2,199</b>	<b>\$5,000</b>	<b>\$10,000</b>
<b>5-Expenses</b>						
92-000-H14-52-5235-0000 Printing-Annual Appeal	(\$1,610)	(\$1,721)	(\$2,000)	\$0	(\$2,000)	(\$2,000)
92-000-H14-52-5239-0000 Credit Card Processing Fees	(\$22)	(\$20)	(\$30)	(\$30)	(\$30)	(\$30)
92-000-H14-53-5304-0000 Postage and Mailing-Annual Appeal	(\$361)	(\$390)	(\$500)	\$0	(\$500)	(\$500)
92-000-H14-54-5426-0000 Ad and Publicity-Annual Appeal	\$0	(\$15)	\$0	\$0	\$0	\$0
<b>5-Expenses Total</b>	<b>(\$1,993)</b>	<b>(\$2,146)</b>	<b>(\$2,530)</b>	<b>(\$30)</b>	<b>(\$2,530)</b>	<b>(\$2,530)</b>
<b>H14-Annual Appeal/Donations Total</b>	<b>\$12,002</b>	<b>\$7,397</b>	<b>\$8,470</b>	<b>\$2,169</b>	<b>\$2,470</b>	<b>\$7,470</b>
<b>H15-Night at the Museum</b>						
<b>4-Revenues</b>						
92-000-H15-42-4206-0000 Sponsorships-Night at the Museum	\$0	\$250	\$500	\$250	\$500	\$750
92-000-H15-42-4242-0000 Ticket Sale-Night at the Museum	\$0	\$754	\$850	\$960	\$1,000	\$2,000
<b>4-Revenues Total</b>	<b>\$0</b>	<b>\$1,004</b>	<b>\$1,350</b>	<b>\$1,210</b>	<b>\$1,500</b>	<b>\$2,750</b>
<b>5-Expenses</b>						
92-000-H15-53-5302-0000 General Supplies-Night at the Museum	(\$395)	(\$503)	(\$750)	(\$796)	(\$800)	(\$750)
92-000-H15-54-5411-0000 Operating Donations Made			(\$48)		(\$25)	(\$75)
92-000-H15-54-5426-0000 Ad and Publicity-Night at the Museum	\$0	(\$25)	(\$50)	\$0	(\$50)	(\$50)
<b>5-Expenses Total</b>	<b>(\$395)</b>	<b>(\$528)</b>	<b>(\$848)</b>	<b>(\$796)</b>	<b>(\$875)</b>	<b>(\$875)</b>
<b>H15-Night at the Museum Total</b>	<b>(\$395)</b>	<b>\$476</b>	<b>\$503</b>	<b>\$414</b>	<b>\$625</b>	<b>\$1,875</b>
<b>H17-New Event</b>						
<b>4-Revenues</b>						
92-000-H17-42-4242-0000 Ticket Sales-New Event	\$0	\$0	\$0	\$370	\$2,000	\$0
<b>4-Revenues Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$370</b>	<b>\$2,000</b>	<b>\$0</b>
<b>5-Expenses</b>						
92-000-H17-52-5210-0000 Contractual Other-New Event			\$0		(\$500)	\$0
92-000-H17-53-5302-0000 General Supplies-New Event	\$0	\$0	\$0	(\$463)	(\$400)	\$0
92-000-H17-54-5426-0000 Ad and Publicity-New Event			\$0		(\$50)	\$0
<b>5-Expenses Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$463)</b>	<b>(\$950)</b>	<b>\$0</b>
<b>H17-New Event Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$93)</b>	<b>\$1,050</b>	<b>\$0</b>
<b>Grand Total</b>	<b>\$2,373</b>	<b>\$573</b>	<b>\$557</b>	<b>\$2,708</b>	<b>\$1,453</b>	<b>(\$75,545)</b>

**Ticket Sales - Night at the Museum** - ticket fee increase from \$10 to \$18 for 2023.

**Ticket Sales - New Event** - Beatles Event for 2022.